Katha
Statutory Audit for the year ended
31 March 2012

# **むKATHA**

Balance Sheet
As at 31 March 2012
(All amounts in Rupees)

(All amounts in Rupees)			
	Schedule	As at	As at
	Number	31 March 2012	31 March 2011
SOURCES OF FUNDS			
Restricted funds:-	1		
Reach fund		10,220,709	12,438,847
Fixed assets fund		1,463,907	1,652,599
Awards reserve		3,003,444	2,003,444
Green fund		260,147	260,147
Corpus fund		3,170,000	470,000
Unrestricted funds:-	2		
ED reserve		8,403,200	7,420,860
General fund		1,389,052	3,989,387
Research and development reserve	*	10,906,407	12,529,456
		38,816,866	40,764,740
APPLICATION OF FUNDS	*		
Fixed assets	3		
Net block		4,300,920	5,432,774
Current assets, loans and advances		¥.	*
Inventory	4	10,739,129	11,826,352
Debtors	5	14,889,222	8,289,304
Cash and bank balances	6	14,159,391	19,421,923
Loans and advances	7	3,557,386	1,948,061
		43,345,128	41,485,640
Less: Current liabilities and provisions			
Current liabilities	8	7,470,222	6,153,674
Provisions	9	1,358,960	
		8,829,182	6,153,674
Net current assets		34,515,946	35,331,966
		38,816,866	40,764,740
Significant accounting policies and notes to the accounts	16		

The schedules referred to above form an integral part of the financial statements.

As per our report of even date attached

For BSR & Company

Chartered Accountants

Firm Registration No.:128032W

11061

Sandeen Batra

Partner

Membership No.: 093320

Place: Gurgaon

Date: 31 JANVARY 2013

For and on behalf of Katha

Mrs. Geeta Dharmarajan

Executive Director

Place: New Delhi

Date: January







Income and Expenditure Account For the year ended 31 March 2012 (All amounts in Rupees)

	Schedule Number	Year ended 31 March 2012	Year ended 31 March 2011
ncome			
rants received	10	40,606,622	37,811,623
ales from publications	10	16,010,312	9,900,629
ther income	11	2,762,954	2,058,232
		59,379,888	49,770,484
xpenditure			
Apellulare			
crease/decrease in stock		509,411	(4,480,027)
rogramme expenses	12	30,113,937	27,464,006
ersonnel expenses	13	19,781,038	14,900,677
dministrative and other expenses	14	15,519,621	8,043,480
epreciation		1,534,055	1,695,437
inance and bank charges	15	55,077	13,207 •
		67,513,139	47,636,780
ess: Transferred to fixed assets fund		(188,692)	(214,710)
, a B		67,324,447	47,422,070
Deficit)/Surplus for the year		(7,944,559)	2,348,414
Fransferred from/to Reach Fund		3,721,175	(1,300,737)
Transferred to Green Fund			(260,147)
Transferred from Research And Development Reserve		1,623,049	•
Transferred from/to General Fund		2,600,335	(787.530)
			(101,000)

Significant accounting policies and notes to the accounts

The schedules referred to above form an integral part of the financial statements.

As per our report of even date attached

For BSR & Company

Chartered Accountants

Firm Registration No.:128032W

For and on behalf of Katha

16

Sandeep Batra

Partner

Membership No.: 093320

Place: Gurgaon

Date: 31 JANUARY 2013

Mrs. Geeta Dharmarajan Executive Director

Place: New Delhi

Date: gaman 31, 201







Schedules forming part of the accounts (All amounts in Rupees)

	As at 31 March 2012	As at 31 March 2011
Schedule - 1	01 March 2012	31 March 2011
Restricted fund		
Reach fund:	12 120 015	
Opening balance Add: Transfer from Income and Expenditure Account	12,438,847	11,534,508
Add: Other reach fund donations	1.070	1,300,737
Add: Katha community contribution	1,970	5,033
Add: Transfer to Income and Expenditure Account	1,501,067	1,578,885
Less: Utilised for education facility expenses	(3,721,175)	1 000 216
bess. Offised for education facility expenses	10,220,709	1,980,316 12,438,847
	10,220,709	12,438,84/
Fixed assets fund:		
Opening balance	1 652 500	1.0/7.200
Less: Transfer from Income and Expenditure Account representing	1,652,599	1,867,309
depreciation on fixed assets	100 602	214.710
depresention on fixed assets	188,692 1,463,907	214,710
	1,463,907	1,652,599
Awards reserve		
Opening balance	2 002 444	2 002 444
Add: Contribution received	2,003,444	2,003,444
Add. Controllion received	1,000,000	2 002 444
	3,003,444	2,003,444
Green fund		
Opening balance	260.147	
Add: Transfer from Income and Expenditure Account	260,147	-
Add. Transfer from meonie and Expenditure Account	260 147	260,147
	260,147	260,147
Corpus fund		
	450.000	
Opening balance	470,000	-
Add: Transfer from project expenses	2,700,000	470,000
	3,170,000	470,000
Schedule - 2		
Unrestricted funds		
Executive Director reserve		
Opening balance	7,420,860	6,946,583
Add: Executive Director 's contribution to projects	982,340	474,277
projection and projec	8,403,200	7,420,860
	0,100,200	7,420,000
General Fund:		
Opening balance	3,989,387	5,543,246
Add: Transfer from Income and Expenditure Account	5,565,567	787,530
Add: Transfer to Income and Expenditure Account	(2,600,335)	787,330
Add: Transfer from grants for asset	(2,000,333)	115,080
S. M. O. C.	1,389,052	6,445,856
Less: Adjustment of grants not received	1,369,032	2,456,469
	1,389,052	3,989,387
9.	1,507,052	3,767,367
Research And Development Reserve		
Opening balance	12,529,456	12,536,265
Add: Transfer to Income and Expenditure Account	(1,623,049)	12,330,203
Less: Bad debts written off	(1,023,043)	6,809
8 Con	10,906,407	12,529,456
1 3	20,700,407	12,327,430



# **THA**

Schedules forming part of the accounts (All amounts in Rupees)

Schedule - 3 Fixed assets

Particulars	As at 1 April 2011	Additions	Sales/ Adjustments	As at 31 March 2012	Depreciation for the year	Written down value as on 31 March 2012
Tangible assets				*		
Leasehold improvements	832,163			832,163	315,183	516,980
Building	268,530	- '	-	268,530	26,853	241,677
Furniture and fixtures	129,088	-	-	129,088	12,909	116,179
Computers	1,240,278		-	1,240,278	744,167	496,111
Office equipment	1,302,241	86,348	-	1,388,589	204,801	1,183,788
Intangible assets		83				
Trade Mark	7,875	_	-	7,875	1,969	5,906
Software	-	315,853	-	315,853	39,481	276,372
Current year (A)	3,780,175	402,201	-	4,182,376	1,345,363	2,837,013
Previous year (C)	1,707,712	3,713,367	160,176	5,260,903	1,480,727	3,780,175

#### Fixed assets against grants

Particulars	As at 1 April 2011	Additions	Sales/ Adjustments	As at 31 March 2012	Depreciation for the year	Written down value as on 31 March 2012
Tangible assets						
Building	1,109,533	-	_	1,109,533	110,953	998,580
Furniture and fixtures	79,996		1	79,996	8,000	71,996
Computers	620		-	620	371	249
Office equipment	462,450	-	-	462,450	69,368	393,082
Current year (B)	1,652,599		-	1,652,599	188,692	1,463,907
Previous year (D)	1,982,389	-	115,080	1,867,309	214,710	1,652,599

Total Current Year(A)+(B)	5,432,774	402,201	200	5,834,975	1,534,055	4,300,920
Total previous year (C)+(D)	3,690,101	3,713,367	275,256	7,128,212	1,695,437	5,432,774

For the year For the year 31 March 2012 31 March 2011

Less:

Depreciation as per above schedule Charged to fixed assets fund Depreciation as per Income and Expenditure account 1,534,055 1,695,437 188,692 214,710 1,345,363 1,480,727





# **むKATHA**

Schedules forming part of the accounts (All amounts in Rupees)

Schedule - 5   Sundry debtors   6,556,884   6,8     Projects bebtors   8,914,500   1,3     Story shop debtors   196,777   1     Less : - Provision for doubtful debts   778,939     Less : - Provision for doubtful debts   778,939     Schedule - 6   Cash and bank balances   Cash in hand   2     Balance with scheduled banks in: - saving banks account - fixed deposits   10,539,499   11,00     - fixed deposits   10,539,499   11,00     Schedule - 7   Loans and advances   (Unsecured, considered good unless otherwise stated)     Advances recoverable in cash or in kind or for value to be received   1,619,048   32,00     Security deposits   871,442   1,00     Interest accrued but not due   356,956     TDS receivable   709,940   62,00     TDS receivable   709,940   62,00     TDS receivable   709,940   62,00     Cash and save a	826,352 826,352 825,430 837,981 125,893 289,304
Closing stock of books	825,430 8337,981 125,893 289,304
Schedule - 5	825,430 8337,981 125,893 289,304
Schedule - 5	825,430 8337,981 125,893 289,304
Schedule - 5   Sundry debtors   6,556,884   6,8     Projects bebtors   8,914,500   1,3     Story shop debtors   196,777   1     Less :- Provision for doubtful debts   778,939     Less :- Provision for doubtful debts   778,939     Schedule - 6   Cash and bank balances     Cash in hand   -   2     Balance with scheduled banks in: -   2     Fixed deposits   10,539,499   11,0     14,159,391   19,4     Schedule - 7     Loans and advances   (Unsecured, considered good unless otherwise stated)     Advances recoverable in cash or in kind or for value to be received   1,619,048   32,000     Security deposits   871,442   1,000     Interest accrued but not due   356,956     TDS receivable   709,940   62,000     TDS receivable   709,940   62,000     Contact   1,619,048   32,000     Contact	825,430 337,981 125,893 289,304
Schedule - 5         Sundry debtors       6,556,884       6,8         Marketing debtors       8,914,500       1,3         Story shop debtors       196,777       1         Less: - Provision for doubtful debts       778,939         Less: - Provision for doubtful debts       2         Schedule - 6       2         Cash and bank balances       2         Cash in hand       -       2         Balance with scheduled banks in:       -       2         - saving banks account       3,619,892       8,0         - fixed deposits       10,539,499       11,0         1,619,048       3         Schedule - 7       1         Loans and advances       1,619,048       3         (Unsecured, considered good unless otherwise stated)       871,442       1,0         Advances recoverable in cash or in kind or for value to be received       1,619,048       3         Security deposits       871,442       1,0         Interest ac	825,430 337,981 125,893 289,304
Sundry debtors         Marketing debtors       6,556,884       6,8         Projects bebtors       8,914,500       1,3         Story shop debtors       196,777       1         Less:- Provision for doubtful debts       778,939         Less:- Provision for doubtful debts       778,939         Schedule - 6       Cash and bank balances         Cash in hand       -       2         Balance with scheduled banks in:       -       2         - saving banks account       3,619,892       8,0         - fixed deposits       10,539,499       11,0         - fixed deposits       10,539,499       11,0         Schedule - 7       Loans and advances       (Unsecured, considered good unless otherwise stated)         Advances recoverable in cash or in kind or for value to be received       1,619,048       33         Security deposits       871,442       1,00         Interest accrued but not due       356,956       1         TDS receivable       709,940       62	337,981 125,893 289,304
Marketing debtors       6,556,884       6,8         Projects bebtors       8,914,500       1,3         Story shop debtors       196,777       1         Less:- Provision for doubtful debts       778,939         Less:- Provision for doubtful debts       778,939         14,889,222       8,2         Schedule - 6         Cash and bank balances       -       2         Cash in hand       -       2         Balance with scheduled banks in:       -       2         - saving banks account       3,619,892       8,0         - fixed deposits       10,539,499       11,0         5chedule - 7       1       1       1         Loans and advances       (Unsecured, considered good unless otherwise stated)       3       1         Advances recoverable in cash or in kind or for value to be received       1,619,048       3         Security deposits       871,442       1,00         Interest accrued but not due       356,956       7         TDS receivable       709,940       62	337,981 125,893 289,304
Projects bebtors 8,914,500 1,3 Story shop debtors 196,777 1 Less:- Provision for doubtful debts 778,939 14,889,222 8,2  Schedule - 6 Cash and bank balances Cash in hand	337,981 125,893 289,304
Story shop debtors	125,893 289,304 -
Less :- Provision for doubtful debts   15,668,161   8,2	289,304
15,668,161   8,2	289,304
Cash and bank balances   Cash in hand   Cash and banks account   Cash account	-
Schedule - 6         Cash and bank balances       2         Cash in hand       -       2         Balance with scheduled banks in:       -       3,619,892       8,0         - saving banks account       10,539,499       11,00         - fixed deposits       10,539,499       11,00         Schedule - 7         Loans and advances       (Unsecured, considered good unless otherwise stated)         Advances recoverable in cash or in kind or for value to be received       1,619,048       32         Security deposits       871,442       1,00         Interest accrued but not due       356,956         TDS receivable       709,940       62	289.304
Cash and bank balances       2         Cash in hand       -       2         Balance with scheduled banks in:       -       3,619,892       8,0         - saving banks account       10,539,499       11,0         - fixed deposits       10,539,499       11,0         Schedule - 7       14,159,391       19,4         Loans and advances       (Unsecured, considered good unless otherwise stated)       3         Advances recoverable in cash or in kind or for value to be received       1,619,048       3         Security deposits       871,442       1,00         Interest accrued but not due       356,956         TDS receivable       709,940       62	,,-
Cash and bank balances       2         Cash in hand       -       2         Balance with scheduled banks in:       -       3,619,892       8,0         - saving banks account       10,539,499       11,0         - fixed deposits       10,539,499       11,0         Schedule - 7       14,159,391       19,4         Loans and advances       (Unsecured, considered good unless otherwise stated)       3         Advances recoverable in cash or in kind or for value to be received       1,619,048       3         Security deposits       871,442       1,00         Interest accrued but not due       356,956         TDS receivable       709,940       62	
Cash in hand       -       2         Balance with scheduled banks in:       -       3,619,892       8,0         - fixed deposits       10,539,499       11,0         14,159,391       19,4         Schedule - 7         Loans and advances       (Unsecured, considered good unless otherwise stated)         Advances recoverable in cash or in kind or for value to be received       1,619,048       33         Security deposits       871,442       1,00         Interest accrued but not due       356,956         TDS receivable       709,940       62	
Balance with scheduled banks in:       3,619,892       8,0         - fixed deposits       10,539,499       11,0         Schedule - 7       14,159,391       19,4         Loans and advances       (Unsecured, considered good unless otherwise stated)       32         Advances recoverable in cash or in kind or for value to be received       1,619,048       32         Security deposits       871,442       1,00         Interest accrued but not due       356,956       1,00         TDS receivable       709,940       62	
- saving banks account - fixed deposits  3,619,892 10,539,499 11,00 14,159,391 19,42  Schedule - 7  Loans and advances (Unsecured, considered good unless otherwise stated)  Advances recoverable in cash or in kind or for value to be received Security deposits  871,442 1,00 Interest accrued but not due 356,956 TDS receivable  709,940 62	292,607
- fixed deposits  10,539,499 11,09 14,159,391  19,42  Schedule - 7  Loans and advances (Unsecured, considered good unless otherwise stated) Advances recoverable in cash or in kind or for value to be received Security deposits Interest accrued but not due TDS receivable  3,517,692 11,09 14,159,391 19,42 1,619,048 32 32 356,956 709,940 62	
Schedule - 7  Loans and advances (Unsecured, considered good unless otherwise stated)  Advances recoverable in cash or in kind or for value to be received  Security deposits Interest accrued but not due  TDS receivable  1,019,048 32 32 32 32 33 36,956 37 37 37 38 37 38 37 38 37 38 37 38 37 38 37 38 37 38 37 38 37 38 37 38 37 38 37 38 38 37 38 37 38 38 38 38 38 38 38 38 38 38 38 38 38	34,693
Schedule - 7  Loans and advances  (Unsecured, considered good unless otherwise stated)  Advances recoverable in cash or in kind or for value to be received  Security deposits  Interest accrued but not due  TDS receivable  1,619,048 32 37 37 37 37 37 37 37 37 37 37 37 37 37	94,623
Loans and advances (Unsecured, considered good unless otherwise stated) Advances recoverable in cash or in kind or for value to be received Security deposits Interest accrued but not due TDS receivable  1,619,048 32 1,00 356,956 709,940 62	21,923
(Unsecured, considered good unless otherwise stated)  Advances recoverable in cash or in kind or for value to be received  Security deposits  Interest accrued but not due  TDS receivable  1,619,048 32 37 37 37 37 37 37 37 37 37 37 37 37 37	
Advances recoverable in cash or in kind or for value to be received  Security deposits  Interest accrued but not due  TDS receivable  1,619,048  871,442 1,00 356,956  709,940 62	
Advances recoverable in cash or in kind or for value to be received  Security deposits  Interest accrued but not due  TDS receivable  1,619,048  871,442 1,00 356,956  709,940 62	
Security deposits         871,442         1,00           Interest accrued but not due         356,956           TDS receivable         709,940         62	23,048
Interest accrued but not due 356,956  TDS receivable 709,940 62	
TDS receivable 709,940 62	04,309
	20 444
<u></u>	20,444
	48,061
Schedule - 8	
Current liabilities	
Sundry creditors 6,938,458 5,64	45 227
Carried forward project funds	45,227
Other liabilities	16,753
166,/30	91,694
7,470,222 6,15	53,674
Schedule - 9	
Provisions	
Provision for gratuity 1,312,627	-
Provisions for leave encashment 46,333	_
1,358,960 silawobingo	



Schedules forming part of the accounts (All amounts in Rupees)

	As at	As at
Schedule - 10	31 March 2012	31 March 2011
Grants received	7	
Grants from donors	26 004 741	26.250.420
Other donations	36,804,741	36,378,423
one donations	3,801,881 <b>40,606,622</b>	1,433,200
	40,000,022	37,811,623
Schedule - 11		
Other income		
Interest on fixed deposits		
[includes tax deducted at source Rs. 347,520 (previous year Rs. 349,313)]	791,851	1,080,456
Interest on saving bank accounts	325,715	361,721
Liabilities no longer required, written back (net)	•	59,635
Provision for bad and doubtful debts		6,809
Miscellaneous income	1,645,388	549,611
-	2,762,954	2,058,232
Schedule - 12		
Programme expenditure		
Education material development	8,271,115	10 002 640
Consultant fee and expenses	1,802,626	10,983,640
Purchases of books and handicrafts	368,526	184,875
Kathashala school expenses	15,965,155	2,222,184 13,502,278
Project implementation expenses	7,658,973	4,299,345
Sales and distribution cost	159,301	322,367
Sales return	464,775	322,307
	34,690,470	31,514,690
Less: Kathashala school expenses	4,576,533	4,050,684
Total Net	30,113,937	27,464,006
Schedule - 13		
Personnel expenses		
Salaries and wages	26,298,788	21 424 202
Employee benefits*		21,434,292
Staff welfare	1,870,515	1,081,799
	230,472 28,399,775	485,952
Less: Kathashala school expenses		23,002,043
Total -	8,618,737 19,781,038	8,101,366
	19,/81,038	14,900,677

<sup>\*</sup> Includes Rs. 1,162,396 pertaining to previous years (previous year Rs. Nil)







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Schedules forming part of the accounts (All amounts in Rupees)

Schedule - 14

497,061	353,820
637,661	647,251
726,233	515,491
208,935	490,868
254,205	243,916
1,041,526	1,515,932
15,855	6,709
3,856,219	2,567,602
289,315	706,585
865,140	951,480
1,536,569	1,185,436
*	187,064
778,939	-
6,714,821	7,952
577,812	13,601
266,298	
4,497	
18,271,086	9,393,708
2,751,465	1,350,228
15,519,621	8,043,480
53,437	13,207
20,060	
73,497	13,207
18,420	
55,077	13,207
	637,661 726,233 208,935 254,205 1,041,526 15,855 3,856,219 289,315 865,140 1,536,569  778,939 6,714,821 577,812 266,298 4,497 18,271,086 2,751,465 15,519,621









### Schedule 16 - Significant accounting policies and notes to the accounts

#### 1. Background

Started in 1988 to enhance the joys of reading and the love of books, Katha started the Katha Lab School in the poverty-ridden slums of Govindpuri in 1990, where most children worked to support their families. Katha's work supports the overarching Right to Education, Sarva Shiksha Abhiyan and National Curriculum Framework, 2005 goals that address quality, pedagogy, teacher education and capacity development for all children across social, economic divides to meet the Millennium Development Goals (MDGs).

Katha was registered under the Societies Registration Act, 1860; vide registration certificate no.S-20336 dated 8th September 1989. The Society has been granted an exemption under section 12A of the Income Tax Act, 1961. The Society has been granted an exemption under section 80G (5) (VI) of the Income Tax Act, 1961. The Society has been registered under the Foreign Contribution (Regulation) Act, 1976 for carrying out activities of social nature with registration no.231650637.

### 2. Significant accounting policies

#### a) Basis of accounting

The financial statements have been prepared and presented on the accrual basis under the historical cost convention, in accordance with applicable Accounting Standards issued by The Institute of Chartered Accountants of India.

#### b) Use of estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires the management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent liabilities on the date of the financial statements and the reported amounts of revenue and expenses during the reporting year. Actual results could differ from those estimates. Any revision to accounting estimates is recognised prospectively in current and future periods.

#### c) Revenue recognition

### Grants

Grants are recognized as income when there is reasonable certainty that the Society will comply with the conditions attached to them and the grant will be received.

Grants relating to depreciable assets are credited to fixed assets fund which is recognized in the Income and Expenditure account by way of a depreciation charged over the useful lives of the assets.

#### Interest income

Interest on fixed deposits is recognised on a time proportion basis taking into account the amount outstanding and the rate applicable.



### Schedule 16 - Significant accounting policies and notes to the accounts

#### d) Fixed assets and depreciation

Fixed assets are stated at historical cost less accumulated depreciation. Cost includes taxes, duties, freight and other incidental expenses related to acquisition and installation.

Depreciation on fixed assets is charged on written down value method at the following rates and in accordance with the Income Tax Act, 1961:

Particulars	Rates of depreciation (per annum)
Building	10%
Furniture and fixtures	10 %
Computer equipment	60%
Office equipment	15%
Trade mark	25%
Software	25%

Leasehold Improvements are depreciated over the period of lease or the useful lives of assets, whichever is lower.

### e) General funds

The surplus from Income and Expenditure Account during the year has been transferred to general funds, which is unrestricted in nature and is available for furtherance of the objective of the Society in future periods.

#### f) Restricted funds

The society also receives funds which are restricted in nature from foreign and Indian sources. Revenue from restricted fund is recognised during the year in the Income and Expenditure Account to match the related expenditure. The balance amount is carried forward in the restricted fund for use in future periods.

#### g) Expenditure

The Society implements its programmes for children's education and its others objective by itself and no programmes are sublet to any other organization Accordingly, expenditure incurred by the Society during the year to be implemented their projects are charged to Statement of Income and Expenditure.

#### h) Provisions and contingent liability

A provision is recognised in the financial statements where there exists a present obligation as a result of a past event, the amount of which is reliably estimable, and it is probable that an outflow of resources would be necessitated in order to settle the obligation. Contingent liability is a possible obligation that arises from past events and the existence of which will be confirmed only by the occurrence or non-



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Schedules forming part of the financial statements (All amounts in Rupees)

# Schedule 16 - Significant accounting policies and notes to the accounts

occurrence of one or more uncertain future events not wholly within the control of the enterprise, or is a present obligation that arises from past events but is not recognised because either it is not probable that an outflow of resources embodying economic benefits will be required to settle the obligation, or a reliable estimate of the amount of the obligation cannot be made.

## i) Foreign exchange transactions

Transactions in foreign currency are recorded at the exchange rate prevailing on the date of transaction. Foreign currency assets and liabilities are restated at the rate prevailing as at the date of Balance Sheet. The difference between the year-end rate and exchange rate as at the date of transaction, if any is recognized as expense or income in the Income and Expenditure Account.

## j) Employee benefits

The Society's obligations towards various employee benefits have been recognized as follows:

Short term benefits

All employee benefits payable wholly within twelve months of rendering service are classified as short-term benefits. Benefits such as salaries, allowances, are recognised in the Income and Expenditure Account in the period in which the employee renders the related services.

### Post employment benefits:

The Federation's gratuity scheme is a defined benefit plan. The present value of the obligation under such defined benefit plan is determined based on actuarial valuation carried at the year end using the Projected Unit Credit Method, which recognizes each period of service as giving rise to additional unit of employee benefit entitlement and measures each unit separately to build up the final obligation. Any unrecognized past service costs and the fair value of any plan assets are deducted. The obligation is measured at the present value of the estimated future cash flows. The discount rate used for determining the present value of obligation under defined benefit plan, is based on market yields on Government securities as at the balance sheet date, having maturity periods approximating the terms of related obligation.

#### Other long term employee benefits:

Cost of long term benefit by way of accumulating compensated absences arising during the tenure of the service is calculated taking into account the pattern of availment of leave. Further, in respect of encashment of leave, the defined benefit is calculated taking into account all types of decrements and qualifying salary projected upto the assumed date of encashment. The present value of obligations towards availment and encashment under such long term benefit plan is determined based on actuarial valuation carried out by an independent actuary using the Project unit credit method as at the year end.

The obligation is measured at the present value of estimated future cash flows. The discount rate used for determining the present value of obligation under defined benefit plan, is based on market yields on Government securities as at the balance sheet date, having maturity periods approximating the terms of related obligation.



### Schedule 16 - Significant accounting policies and notes to the accounts

### Treatment of actuarial gains and losses

Actuarial gains and losses are recognized immediately in the Income and Expenditure Account. Gains or losses on the curtailment or settlement of any defined benefit plan are recognized when the curtailment or settlement occurs.

### k) Leases

Lease payments in respect of operating lease are recognized as an expense in the Income and Expenditure Account on a straight line basis over the period of lease.

#### 3. Notes to Accounts

a) Legal and professional expenses includes payments to auditors (including service tax) as below:

Particulars		For the ye 31 Ma	ear ended arch 2012	For the year ended 31 March 2011
Statutory audit			-	55,000
Out of pocket expenses *			-	-
	_		-	55,000
* : 1 to :				

<sup>\*</sup> paid to previous statutory auditor

#### b) Leases

The Society has taken office premises and project premises under operating lease arrangements. The lease rent charged to Income and Expenditure Account is Rs 3,856,219 (Previous year Rs. 2,198,541).

- c) The Society has been following written down value method of depreciation on its fixed assets. In the absence of detailed records of original cost of assets, the books of account indicate only the written down values and not the original cost. As a result, Schedule 3, "Fixed Assets" in these financial statements, does not indicate original cost and accumulated depreciation.
- d) During the year 2011-2012, Katha has changed the policy for valuation of stock. This year stock of books is valued on cost of production basis, while the previous year stock of books were valued at 50% on MRP for moving stock and 35% on MRP for slow moving stock. The impact for the same is Rs. 1,813,024.
- e) Executive Director, Ms. Geeta Dharmarajan, is working purely on honorary basis. She does not draw any fee for the curriculum development writing, editing and designing done by her for the various project of Society. The general body had decided that the national fee amount for her creative services be transferred to Executive Director Reserve and this reserve is fully governed by the body itself which is to be utilized for education and development programme.

f) The amount unspent on projects of Rs. 343,034 for Charities Aid Foundation is carried forwarded as "Carried forward Projects Funds" under the head Current Liabilities.

# **かKATHA**

Schedules forming part of the financial statements (All amounts in Rupees)

Schedule 16 - Significant accounting policies and notes to the accounts

g) Disclosure pursuant to Accounting Standard - 15 (Revised) 'Employee Benefits': <u>Defined contribution plans</u>

A sum of Rs 452,770 (Previous year Rs 334,556) is recognized as an expense and included in "Personnel expenses" in the income and expenditure account.

## Defined benefit plans

### Gratuity

Gratuity is payable to all eligible employees of the Society on retirement or separation from the Society in terms of the provisions of the Payment of Gratuity Act, 1972 or as per the Company's Scheme whichever is more beneficial.

# Other long term employee benefits

# Compensated absence

Eligible employees can carry forward and encash leave standing to their credit at any time. However, the maximum accumulation allowed as per Society policy is 45 days.

The disclosures for gratuity costs and compensated absences are given below:

a. Principal actuarial assumptions at the balance sheet date for gratuity and compensated absences are as follows:

#### **Economic assumptions:**

The principal assumptions are the discount rate and salary growth rate. The discount rate is generally based upon the market yield available on the Government bonds at the accounting date with a term that matches that of the liabilities and the salary growth rate takes account of inflation, seniority, promotion and other relevant factors on long term basis.

Particulars	Gratuity	Compensated absences	
	As at 31 March 2012	As at 31 March 2012	
Discount rate	8.50%	8.50%	
Expected rate of return on plan assets (p.a.)	NA	NA	
Salary escalation rate (p.a.)	6.00%	6.00%	







# Schedule 16 - Significant accounting policies and notes to the accounts

## Demographic assumptions:

Particulars	Gratuity	Compensated absences As at 31 March 2012 60 years	
	As at 31 March 2012		
Retirement age	60 years		
Withdrawal rates			
- upto 30 years	3.00%	3.00%	
- from 31 to 44 years	2.00%	2.00%	
- above 44 years	1.00%	1.00%	
Mortality table	LIC (1994-96)		

Expected rate of return on plan assets: This is based on our expectation of the average long term rate of return expected on investments of the Fund during the estimated term of the obligations.

**Discount rate**: The discount rate is based on the prevailing market yields of Government Bonds as at the balance sheet date for the estimated term of the obligations.

Salary escalation rate: The estimates of salary increases, considered in actuarial valuation, take account of inflation, seniority, promotion and other relevant factors on a long-term basis.

- h) The Society is Level III enterprise in accordance with the announcement made by the Institute of Chartered Accountant of India which is effective for all accounting periods commencing on or after 1 April 2004.Accordingly, the Society has complied with the Accounting Standards as applicable to as Small and Medium Sized Company.
- i) Previous year figures have been regrouped / reclassified, wherever necessary to conform to the current year's classification.
- j) The previous year financial statements have been audited by another firm of Chartered Accountants.

For BSR & Company

Chartered Accountants

Firm Registration No.: 128032W

For and on behalf of Katha

Sandee Bat

Partner

Membership No. 093320

Place: Gurgaon

Date:

Geeta Dharmarajan

Executive Director

Place: New Della Date: New Della

# **OKATHA**

#### Receipts and Payments Account for the year ended 31 March 2012

(All amounts in Indian Rupees)

Receipts	Year ended 31 March 2012	Year ended 31 March 2011	Payments	Year ended 31 March 2012	Year ended 31 March 2011
Opening cash and bank balance	8,327,300	5,464,313	Education material development	4,457,411	2,620,509
Projects receipts	29,188,350	35,654,470	Consultant fee and expenses	947,084	-
Security deposit refunded during the year	148,127	-	Purchases of books and handicrafts	557,853	1,179,360
Fixed deposit matured during the year	9,388,338	5,691,369	Kathashala school expenses	15,965,155	13,502,278
Other donations	3,801,881		Project implementation expenses	6,305,953	5,222,059
Miscellaneous income	1,645,388	1,429,404	Sales and distribution cost	119,376	349,426
Sales from publications	8,848,495	10,079,188	Salaries and wages	17,015,937	16,924,122
Sale of fixed assets	-	115,080	Employee benefits	1,253,426	
Refund from Income Tax department	-	121,799	Staff welfare	172,710	-
Corpus grant	2,700,000	470,000	Business promotion	372,486	-
Interest income received	760,610	719,273	Communication	439,757	-
Katha community contribution	1,501,067	1,578,885	Electricity expenses	536,522	-
Award Reserve	1,000,000	-	Insurance	171,096	-
			Legal and professional	375,602	132,604
	1		Printing and stationary	768,659	5,632,613
			Rates and taxes	103,575	-
			Rent	2,605,994	3,000,978
			Repair and maintenance	348,391	-
			Security charges	648,315	-
			Traveling and conveyance	1,119,808	1,253,285
			Miscellaneous expenses	9,567	151,834
			Bank charges	40,045	-
			Other interest	15,031	-
			Fixed deposit given during the year	8,833,214	-
			Security Deposit paid during the year	15,000	35,000
			Tax deducted by the banks	89,495	
			Advances given during the year	-	166,000
*			Purchase of fixed assets	402,201	3,050,570
-			Closing cash and bank balance	3,619,892	8,327,300
*	67,309,556	61,547,938		67,309,556	61,547,938

For BSR & Company Chartered Accountants

Firm Registration No.:128032W

Sandeep Batra

Membership No.: 093320

Place: Gurgaon

Date: 31 JANUALY 2013

For and on behalf of Katha

Mrs. Geeta Dharmarajan Executive Director

Date: gameny 31, 2013

