Job Description

Web Developer & IT Administrator

Key Responsibilities

- **Web Development:**

  o Design, develop, and maintain responsive websites and web applications using HTML, CSS, JavaScript, jQuery, and WordPress.

  o Customize and extend WordPress themes and plugins to meet project requirements.

  o Collaborate with stakeholders to gather and refine specifications and requirements for web projects.

  o Optimize websites and applications for speed, scalability, and cross-browser compatibility.

  o Troubleshoot and debug issues with web applications and implement effective solutions.

- **IT Administration:**

  o Manage and maintain our IT infrastructure, including servers, networks, and cloud services (AWS, Azure, etc.).

  o Ensure the security and integrity of IT systems by implementing and monitoring security measures, including firewalls and VPNs.

  o Perform system upgrades, patches, and installations to keep systems up-to-date and secure.

  o Administer user accounts, permissions, and access rights across various platforms and systems.

  o Implement and manage backup and disaster recovery solutions to protect data and ensure business continuity.

Skills

- Proven experience as a Web Developer and IT Administrator, preferably with 7 years of combined experience.
- Proficiency in front-end web development technologies: HTML5, CSS3, JavaScript, jQuery.
- Experience with WordPress development, including theme customization and plugin development.
- Strong knowledge of relational databases (MySQL, SQL Server) and proficiency in writing SQL queries.
- Familiarity with server administration, networking protocols, and cloud services (AWS, Azure, etc.).
- Excellent problem-solving skills and ability to troubleshoot technical issues independently.
- Strong communication skills and ability to work effectively in a team environment.

Experience

- Proven track record in web development projects, including designing, coding, and deploying web applications.
- Hands-on experience in managing IT infrastructure, including servers, networks, and cloud platforms.
- Demonstrated ability to manage multiple projects and prioritize tasks in a fast-paced environment.

Education

- Bachelor's degree in Computer Science, Information Technology, or a related field. (Master's degree preferred)

Location – Bangalore / Remote

Email your CV to careers@katha.org