

**Job Title:** Fundraising Intern

**Location:** Remote

**Organization:** Katha India

**Duration:** 2 Months

**About Katha India:**

Katha India is a successful NGO dedicated to empowering Tamil children from fishing communities through quality education and holistic development programs. Under the visionary leadership of Padmashri Award winner Geeta Dharmarajan, Katha India has made a significant impact on countless lives.

**Job Description:**

**Position Overview:**

We are seeking a motivated and dynamic Fundraising Intern to join our team for a two-month period. The intern will play a crucial role in identifying and applying for funding opportunities from agencies in India and the Netherlands. This is an excellent opportunity for individuals who are passionate about making a difference and are eager to gain hands-on experience in the non-profit sector.

**Responsibilities:**

1. Research and identify potential funding agencies and organizations in India and the Netherlands.
2. Prepare and submit grant applications and funding proposals.
3. Assist in the development of fundraising strategies and campaigns.
4. Work closely with the fundraising team and other departments to gather necessary information for proposals.
5. Maintain a database of potential and current donors, including detailed records of interactions and follow-ups.
6. Support the planning and execution of fundraising events and initiatives.

**Qualifications:**

1. Strong research and analytical skills.
2. Excellent written and verbal communication skills.
3. Ability to work independently and as part of a team.
4. Prior experience in fundraising, grant writing, or a related field is appreciated but not required.
5. Passion for education and community development.
6. Proficiency in Microsoft Office and Google Workspace tools.

**Benefits:**

1. Gain hands-on experience in fundraising and grant writing for a reputable NGO.
2. Opportunity to work with a diverse team of professionals and interns.
3. Learn from and be mentored by Nidians and Padmashree Award winner Geeta Dharmarajan.
4. Make a tangible impact on the lives of children from fishing communities in Tamil Nadu.

**Application Process:**

Interested candidates are invited to submit their resume and a cover letter detailing their interest in the position and relevant skills to [muskan.jain@katha.org](mailto:muskan.jain@katha.org) by 15th June 2024.

**Contact Information:**

For any inquiries or further information, please contact:

Muskan Jain, Creative Director, KELAI, Katha

[www.katha.org](http://www.katha.org)

Join us in our mission to create brighter futures for children in fishing communities through education and empowerment. We look forward to welcoming passionate and dedicated individuals to our team.